

## ELMDON & WENDEN LOFTS PARISH COUNCIL

### MINUTES OF THE MEETING OF ELMDON & WENDEN LOFTS PARISH COUNCIL HELD ON WEDNESDAY 6<sup>th</sup> MARCH 2013 IN ELMDON VILLAGE HALL AT 8.00PM

PRESENT: Jayne Drinkwater (Chair) Penelope Gaine, Kate Chambers , John Holford, Alan Prosser.

In attendance: Councillor Chambers.

Clerk: Carol Fiske

13.13 **Apologies for absence**

Joan Sanderson and Petrea Fagan

13.14 There were no declarations of interest

13.15 **Minutes of the previous meeting 12<sup>th</sup> December 2012** were read, approved and signed by the Chairman.

13.16 **Matters arising** that were not to be discussed later

Salt – It was agreed that the offer of salt from UDC should be accepted and will be stored in the same place as last year.

Trees – the Yew trees along the footpath in the village have been cut back and the Holm Oaks cut back the allowed 20%.

PCSO – an article has been put in the Gazette explaining the work of the Police Community Support Officers.

The chairman asked the editor of the Gazette to correct her phone number.

The Parish Council commented how nice the new door and windows to the Elmdon Village Hall looked.

13.17 **Planning**

There were no planning issues

13.18 **Finance**

Current Account	£ 5,422.96
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Business Saver Account	<u>£ 7,068.95</u>
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Total inc ring fenced £5,601	£ 12,491.91
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Less current expenditure	<u>£ 988.00</u>
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Total in hand	<b>£ 11,503.91</b>
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It was agreed to pay the following invoices

Clerks salary and expenses

Duddenhoe End Village Hall Grant 2012/13

Donation to Homestart

The clerk explained that the Appendix and the Agenda financial amounts differed as the bank statement had only arrived on the day of the meeting.

13.19 **Community Assets**

The Parish Council agreed that they were happy to include the items below as Community Assets:

The Duddenhoe End Village Hall – the clerk was asked to inform the Village Hall committee that this was to be done. A copy of the deeds to be held by the clerk  
The Bus Shelter in Elmdon.

The clerk was instructed to register both.

13.20

**AGM**

The AGM and Ward meetings were confirmed for 29<sup>th</sup> May.

13.21

**Correspondence and Emails**

The following emails and correspondence were noted:

Essex Heritage Trust

Notice of a meeting held by John Lodge

UDC HQ re future communications

Police Commissioner's meeting date

Superfast Broadband

Essex highways Right of Way map

was no other business.

13.22

**AOB**

There is a need for a new village Recorder. It was agreed that until such time Penelope Gaine would keep any relevant items.

The clerk was asked to check with the Chelmsford Records Office about the storage of old minute books.

It was reported that dog mess is still a problem. Alan Prosser offered to research wording for a notice and choose locations.

It was suggested that a register of firework parties should be kept so that animal owners could take the necessary precautions.

13.23

**The date of the next Parish Council Meeting - April 17<sup>th</sup> Duddenhoe End**

2013 Parish Council Meeting dates:

May 29<sup>th</sup> Elmdon AGM and Ward meetings

July 10<sup>th</sup> Duddenhoe End

August 21<sup>st</sup> Elmdon

October 2<sup>nd</sup> Duddenhoe End

November 13<sup>th</sup> Elmdon

December 11<sup>th</sup> Duddenhoe End

The meeting ended at 9pm.

NOTE: THE AGENDA AND THE MINUTES OF THE MEETING ARE AVAILABLE BY EMAIL FROM THE CLERK Carol Fiske, Dyers Cottage, Kings Lane, Elmdon CB11 4NN  
Tel 01763 838823 Email [cfiske2@btinternet.com](mailto:cfiske2@btinternet.com)