

## ELMDON & WENDEN LOFTS PARISH COUNCIL

### MINUTES OF THE MEETING OF ELMDON & WENDEN LOFTS PARISH COUNCIL HELD ON TUESDAY 5<sup>th</sup> JANUARY 2016 IN ELMDON VILLAGE HALL AT 7pm

Present: Penelope Gaine  
Nigel Bond                      Martin Collins                      Ian Donaldson  
Petrea Fagan                      Jonathan Hall                      John Holford  
Clerk:                                  Sheila Jones  
Responsible Finance Officer:                      Jane Guy

20 members of public were present.

16.01            **Apologies for absence**

None

16.02            **Declaration of Interests for business in hand**

There were no declaration of interests

16.03            **Minutes of the meeting on 10 November 2015**

Minutes were read, approved and signed.

16.04            **Matters Arising not being discussed later**

a. Meeting with Ickleton Society – Two councillors attended a meeting with the Ickleton Society and an on-line form in response to that Area of Search No. 2 has been sent.

b. Housing Needs Survey – Awaiting the results from Edward Rigby and Uttlesford District Council's revised Local Plan.

c. Neighbourhood Plan – A decision will be made at the next meeting arranged for the 1<sup>st</sup> March. In the meantime two councillors will meet with Michelle Gardiner to obtain clearer information as to what is involved in setting up a Neighbourhood Plan. The results of the survey sent to all households in the Parish were as follows:

85 people responded with a Yes to proceed with a plan

4 people responded with a No to producing a plan.

18 wished to be part of the working group

49 offered help in other ways

52 households responded in total.

d. Pond Street Potholes and ditch clearance. In hand.

e. Refuse Bins - Uttlesford District Council was contacted on the 11 Nov 2015 and again on the 4<sup>th</sup> Jan 2016. No reply received as yet.

f. Superfast Broadband – The roll-out of Superfast Broadband in Elmdon is now underway, although there has been some snags to iron out. However residents

in Duddenhoe End are not served by the cabinet in Elmdon, and will not benefit from the fibre to Elmdon. A working party in Duddenhoe End is actively investigating what solutions may be implemented to achieve better speeds in Duddenhoe End. Malcolm Ingham was thanked for all his efforts in dealing with this.

16.05

### Planning

<b>UTT/15/3202/DFO</b>	The Forge, Duddenhoe End.	Approved Prior to meeting
<b>UTT/15/3350/LB</b>	Janes Field, Duddenhoe End	Approved Prior to meeting
<b>UTT/15/3825/FUL</b>	Church of St Nicholas, Elmdon	No Objection

16.06

### Finance

The Parish Council approved cheques to the total value of £1,365.72 as detailed in Appendix A to the agenda.

The Parish Council received the details of the Precept for 2016/17 and approved the application for Precept 2016/17 signed by the Chairman and Clerk for submission to Uttlesford District Council within the designated timetable, proposed by Councillor Holford and seconded by Councillor Bond.

16.07

### Correspondence and emails

None received

16.08

Any Other Business for discussion only

- a. The Elmdon site plan and form submitted by Hills, the developer  
It was agreed that the Chairman would respond to the proposal prior to being contacted by Uttlesford District Council.  
Area of Search No. 2 (Chesterford/Ickleton) – A close watch must be maintained on this particular Area of Search.
- b. Uttlesford Local Highway Panel Schemes 2016/17 – Duly noted
- c. Localism Act 2011 – The Elmdon Dial – Meeting to take place in Cabinet on the 16 February at Uttlesford District Council. Councillor Hall will establish whether a representative could attend.
- d. Councillors 2 Hour Short Course – The Clerk to organise a convenient date.
- e. Procedure for Planning Application requests – to be carried out by email.
- f. Transparency Code for Smaller Authorities – Noted the changes required to the way the Audit is undertaken by publishing all expenditure on a regular basis. All records of Parish Council business, including, but not limited to, accounts, minutes dates of meeting will be available by way of Duddenhoe End and Elmdon Websites.
- g. 1 Bury Gardens, Elmdon – Ongoing.
- h. Defibrillator – Councillor Fagan will undertake research for the possible acquisition and training for the Parish.
- i. Bus Timetables – Councillor Holford will display contact numbers in the

bus shelters as the timetables are constantly changing.

### **Date of next Parish Council Meeting and any changes**

#### **FUTURE MEETINGS**

1 March 2016	Duddenhoe End Village Hall
22 March 2016	Elmdon Village Hall
<b>AGM</b> 10 May 2016	Duddenhoe End Village Hall
12 July 2016	Elmdon Village Hall
30 August 2016	Duddenhoe End Village Hall
11 October 2016	Elmdon Village Hall
22 November 2016	Duddenhoe End Village Hall
10 January 2017	Elmdon Village Hall

NOTE: THE AGENDA AND THE MINUTES OF THE MEETING ARE AVAILABLE BY EMAIL FROM THE CLERK, Sheila Jones, Cregneish, Ickleton Road, Elmdon, Saffron Walden, Essex. CB11 4LT Tel: 01763 838518 Email [jsheila285@gmail.com](mailto:jsheila285@gmail.com)